

**WALSALL COLLEGE MINUTES OF A MEETING OF THE STUDENT VOICE COMMITTEE
HELD ON THURSDAY 25 MAY 2023 AT 1230 HRS
VENUE: HB201, THE HUB**

Attendance **Attendees**
Present: Rani Sahota - Chair
 Sam Jarvis – SU President/Student Governor

Together with: Helen Patel - Student Engagement Officer
 Kirsty Hayter - Student Engagement Officer
 David Turner - Assistant Principal Quality and Student Experience
 Helena Platt - Head of Student Experience
 Melanie Smith - Personal Assistant

Students: Zeleike Taylor – Functional Skills
 Samuel Fergusson – Supported Learning
 Rashid Ibrahim - Automotive
 Coral Hedmin – Art & Design
 Aysha Amani - ESOL
 Larrisa Harris – Protective Services

Apologies: Konrad Klimczyk, Charlotte Bosworth, Jaswinder Dhillon, Ray Simmonds

Item	Subject	Who
08.23	<p>CHAIR'S WELCOME Rani Sahota had kindly agreed to Chair the meeting in the absence of Charlotte Bosworth</p> <p>The Assistant Principal Quality & HE explained his new role.</p>	
09.23	<p>MINUTES The minutes of the last meeting, held 16 March, having been circulated, were taken as read and approved.</p>	
10.23	<p>MATTERS ARISING The Action Points record was reviewed and the following were noted:</p> <p>A meeting between the SU President and the Assistant Principal Quality and HE had been arranged, but had subsequently been cancelled due to inclement weather. The meeting was to be re-arranged.</p> <p>The Head of Student Experience suggested monthly meetings with the SU President would be a positive move.</p> <p>The role of the SU President/Student Governor had been previously discussed, and how this could be shaped for the future was still under consideration.</p> <p>The SU confirmed that they wanted a President of Student Reps, as well as a President of the Student union.</p> <p>Enrichment rooms were still under discussion as we have a duty of care for students under 18 years of age and need a member of staff in the room. Staff from around the College would be asked to support these groups.</p> <p>It was resolved that the SU would identify their support needs.</p>	

Item	Subject	Who
	<p>From September, Halal food can be ordered in the Food Hall in advance. Free School Meal (FSM) money will also be available on an app which parents/guardians can use to add more money to.</p> <p>Students do not currently feel that there is enough money on their cards. Members were advised that a meal, drink and snack could all be purchased for £4.50, however, not all students know this, and it is not communicated to them.</p> <p>A colour coding system was suggested.</p> <p>It was resolved that the Head of Estates would be asked for his view and to make it much clearer.</p> <p>It was confirmed that the Sensory Room would be created and be ready for September.</p> <p>The Director of Operations & Resources would ensure that this would happen over the summer period. Two rooms would be created; one for students with EHCP and one for others who need time away. A similar room is already in use in Hawbush, and will be reviewed so that the room in Wisemore is similar.</p> <p>The Student Garden still required tidying up. CDMs had been asked how to use the space for the benefit of students.</p> <p>It was resolved that a meeting be set up to discuss how it could be tidied up and how it would be managed longer term.</p>	
11.23	<p>STUDENT UNION PRESIDENT'S REPORT</p> <p>The report provided members with an update on current activity, including:</p> <ul style="list-style-type: none"> Women's Drop-Ins LGBT+ Pride Even Wellbeing Event Sustainability Event Honour in a Crime Workshops <p>It was agreed that there should be student representation at Safeguarding and Wellbeing meetings.</p> <p>It was suggested that students with lived experience should be asked to volunteer to share their story, which could be done by creating a video of different experiences.</p> <p>The SU President was asked to discuss this with other students.</p> <p>SU election campaign was progressing well with four candidates having put themselves forward for the role of President and Deputy President. Online elections would take place 22-26 May with the result being announced on 6 June.</p>	AP Quality & Student Exp.
12.23	<p>NEW WAY FORWARD FOR STUDENT VOICE</p> <p>Item deferred to next meeting.</p>	

Item	Subject	Who
13.23	<p>LRC ENRICHMENT</p> <p>Staff from the LRC attended and gave a presentation on LRC enrichment, giving a flavour of the activities which have been planned and taken place during 2022/23.</p> <p>Events have included: Read to Succeed Mindfulness Mornings LRC Writing Competition Hawbush Campus Pop-Up Library Maths Sessions using Mathopoly English Sessions using Scrabblez</p> <p>Celebrations of key events in the Calendar: International Women’s Day Remembrance Day LGT+ History Month Black History Month Trans Awareness Week Mental Health Awareness Blue Monday Deaf Awareness Week</p> <p>Sessions have also been run to help students with exam preparation and revision.</p> <p>The LRC are looking to 2023/24 and being able to strengthen links with the curriculum offer and encouraging students to utilise all LRC resources available to them.</p> <p>Members thanked the LRC team for the insight into the fantastic work that they do to support students, and staff in many different ways.</p>	
15.23	<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday 7 December at 1230 hrs</p>	

Actions agreed at the meeting held on 10 March 2022

No.	Action	By When	By Whom
1	Assistant Principal Quality and HE and SU President to meet to discuss student drop in meetings.	ASAP	Assistant Principal Quality and HE
2	Availability of rooms for SU to use at campuses other than Wisemore to be discussed. Staff availability to supervise enrichment activities for 16-18 students to be considered.	ASAP	Assistant Principal Quality and HE

Actions agreed at the meeting held on 5 December 2022

No.	Action	By When	By Whom
1	Ways in which Governors could support personal development to be discussed.	ASAP	Chair and Head of Personal Development

Actions agreed at the meeting held on 16 March 2023

No.	Action	By When	By Whom
1	The Head of Operational Services would be asked to confirm that the new app for pre ordering Halal food could be used across all campuses.	ASAP	Assistant Principal Quality and HE
2	The student request for a sensory room would be taken back for a further discussion at SMT.	ASAP	Assistant Principal Quality and HE
3	Garden based enrichment activities, and staff to supervise these, would be considered.	ASAP	Head of Personal Development
4	Use of the Student Eats Garden to be discussed with the Curriculum Development Manager for Supported Learning.	ASAP	Assistant Principal Quality and HE
5	Enrichment Update to be an agenda item for the next meeting.	25 May 2023	Assistant Principal Quality and HE

Actions agreed at the meeting held on 25 May 2023

No.	Action	By When	By Whom
1	Student Representation at Safeguarding and Wellbeing Meetings	ASAP	Assistant Principal Quality & Student Experience