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1. Purpose

Walsall College is passionate about safeguarding our students and staff. We believe that not only do we have a statutory duty to ensure that we safeguard and promote the welfare of children, young people and adults at risk of harm in our care, but also a moral duty.

The External Speakers and Events Policy and Procedure enables staff to assess and evaluate potential speakers to minimise safeguarding risks for our students and staff. The College does not allow external visitors to radicalise students. There is a robust process in place which includes evaluation and scrutiny of materials/presentations prior to any visit taking place, completion of a risk assessment and gathering student feedback to ascertain impact.

Responsibility

The Head of Student Services and Designated Safeguarding Lead has overall responsibility for this procedure. The Senior Management Team has responsibility for implementation and the Directors of Faculty, Curriculum Delivery Managers, Advanced Practitioners and other college staff have operational responsibility.

2. Policy

Aims of the Policy

- 3.1 To provide a safe environment for the College Community in which to learn and work.
- 3.2 To minimise risks associated with inviting external speakers into the College, including those related to the prevention of violent extremism.
- 3.3 To allow staff to view, scrutinise content and evaluate materials prior to visits taking place.
- 3.4 To ensure that students are able to access opportunities to support positive progression and destination without being exposed to inappropriate materials.

4 Procedure

- 4.1 External speakers are identified by the following methods:
- Recommended via curriculum links.
 - Identified through existing networks/partnerships.
 - Previous visits to the College.
- 4.2 External speakers are asked to provide presentation/materials prior to their visit.
- 4.3 This material is scrutinised by the relevant Director of Faculty/Curriculum Delivery Manager or the Designated Safeguarding Lead to ensure content is suitable for delivery to the student body.
- 4.4 A Risk Assessment is completed prior to the visit/event identifying hazards, risks, control measures and actions required to ensure a safe and appropriate event is delivered.
- 4.5 Students are asked to complete an evaluation of the session following the activity to assess level of impact.