



ACCIDENTS

We always aim to provide a safe play environment for all children, supervising them during play and making regular checks on play equipment and furniture to ensure that they are safe. This happens first thing in a morning and during sleep and rest times. A Paediatric First aid qualified member of staff to be present at all times

The first priority when dealing with accidents is to the safety and well being of the child that has been injured. The following steps should be taken when dealing with an accident:-

1. One member of staff to check the child for the location of injury.
2. One member of staff to call for additional help if required and to get any PPE, or first aid materials that are required.
3. An ambulance to be called if required by dialling 9999, parents to be contacted along with security
4. Any other staff within the room to move all other children away from the injured child and engage them in activities.
5. Once the child's injuries have been dealt with then any cleaning should be carried out.
6. All accidents to be written on an accident form.

When dealing with accidents where blood is involved, staff **must** wear appropriate personal protective equipment. All blood stained cotton wool, tissues etc. must be placed in nappy sacs and disposed in the nappy bins provided.

All blood spills should be mopped up with Milton any materials used to clear up vomit should be disposed of in the same way and mopped up with Milton using the correct labelled mop.

Staff must ensure that Parents/carers are informed in the event of a child having an accident at nursery. E.g. bumps and falls. A record will be kept informing parents/carers of an accident, how it was treated and by whom. Parents/carers must read and sign the accident form; the accident forms are situated in both rooms and must be stored in locked filing cabinets. All accidents will be monitored by the accident monitor on a termly basis, and if any actions need to be put in place to minimise the accidents this will be discussed during room/team meetings. All accident forms will then be stored in each child's individual file.

In the event of an emergency situation arising, the nursery is required to have parents/carers signed permission to seek medical treatment for their child. This can be found on each child's registration forms. The nursery will endeavour to contact parents/carers before the child is taken to hospital, but if

necessary a member of staff who is paediatric first aid qualified will go with the child to the hospital and stay with them until their parents arrive.

(PLEASE NOTE)

Parents/carers are asked to sign to give their permission for medical professionals to act in the best interests of their child should the need arise.

Nursery staff are not allowed to sign for the medical treatment a child receives.

The college procedure for this is to contact security who will call a taxi to the hospital or if necessary an ambulance would be called. Staff may also call an ambulance themselves, following the procedure set out, and displayed in all rooms, staff must also ensure that security are aware that an ambulance has been called.

If a child has a bump to the head, that comes up in a lump or has a cut, during the time they are at nursery parents/carers will be informed and asked to seek medical attention.

If it is a minor bump to the head then staff will monitor the child every five minutes for 30 minutes, if the child's behaviour or actions give any cause for concern, parents will be contacted and asked to seek medical advice.

If there are no concerns recorded in the first 30 minutes staff will then monitor the child regularly during the course of the day, and inform parents when they collect their child.

Any serious accident or injury to, or serious illness of, or death of any child whilst in the care of the nursery should be reported to Health and Safety, Senior Management team, OFSTED and the Local Safeguarding Board on any advice given. A thorough investigation will also take place

Nursery First Aid

The nursery has first aid boxes which are situated in each room of the nursery, and also in the garden. They are monitored and replenished regularly, and all staff are trained in Paediatric First Aid. All staff undertakes a refresher course every three years.

Parents are asked to give permission for staff to apply plasters to their child if they are required.