



PLAY ROOM HEALTH AND SAFETY MEASURES

- Staff should ensure that children are supervised at all times, in line with the Nurseries Health and Safety policy, and that correct ratios maintained.
- 0-1yr 1-3
- 1-2yrs 1-3
- 2-3yrs 1-4
- 3-4yrs 1-8
- Rooms must be kept tidy to reduce the risk of accidents. Children should be encouraged to help to tidy up.
- Staff should ensure that arrangement of activities is such that the risk of accidents is minimised.
- Hot drinks are only allowed in the playrooms, when in sealed thermal mugs, and when the children are sitting down. Staff must their drink near to the work surface, and not sit at the tables, floor, computers etc with hot drinks.

DO NOT TAKE YOUR DRINK TO THE CHILDREN

Tables

Must be wiped with Milton before and after use for snacks and meals.

Cots

Cots must be wiped over between use, and weekly with Milton.

Tables, Chairs and High Chairs

These must be kept clean, wiped down on a daily basis after activities, breakfast, dinner and snack times.

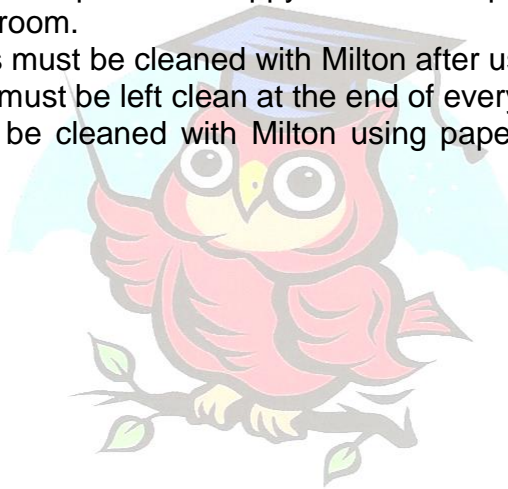
Meals and Snacks

1. Children must be encouraged to wash their hands before eating
2. Children should not be allowed to walk about whilst eating or drinking.
3. Children should be given the option of what they would like to eat, and how much
4. Beakers, plates etc should be washed and dried properly before storage. Washing up should be done in kitchen sink only.
5. All feeding equipment for children under 1 should always be sterilized.

Toileting

All toilet areas must be kept clean at all times (any problems report to estates).

1. Ensure adequate toiletries are available.
2. Individual paper towels are required
3. Any paper towels needed please ring security ext 7050 and ask them to call the duty cleaner to fill the paper towel holders.
4. Children should be supervised when toileting and good hygiene practice encouraged
5. Children should be encouraged to be independent when using the potty or toilet.
6. Staff should wash their hands after toileting
7. Staff should wear disposable gloves and aprons, changed after each child, when changing nappies or soiled clothing or emptying potties.
8. All nappies must be placed in nappy sacs and disposed of in the nappy unit in the bathroom.
9. Changing mats must be cleaned with Milton after use
10. All toilet areas must be left clean at the end of every session.
11. Potties should be cleaned with Milton using paper towels after every use



Nursery