



Nappy Changing Policy

It is the responsibility of the parent/carer to ensure their child is provided with a sufficient amount of nappies and wipes for each day. The child must be in a clean, dry nappy when left in nursery care.

Each child's Key worker will be responsible for changing each child's nappy, and they will follow each child's individual care plan and ensure a child's nappy is changed every 3-4 hours. Any child with a soiled nappy or in need of a nappy change will be changed immediately. However, if it is the parent/carer's wishes that their child's nappy is changed more frequently it is their responsibility to inform a staff member who will then inform other staff members. The child's nappy will then be changed in accordance with that parent/carer's wishes.

Procedures for nappy changing:

- All staff will maintain each child's privacy
- During nappy changing staff will interact with the child, and if upset will reassure and comfort them. They will praise them verbally throughout nappy changing experience.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- Staff will wear protective gloves and aprons when changing nappies. Gloves to be disposed of after each use.
- Nappy changing will take place throughout the session at timed intervals, also as and when required. Children will be checked periodically and changed as needed.
- Where possible, key workers change their own key children's nappies. If this is not possible, another member of staff (with whom the child is familiar/comfortable with) will undertake this task.
- Staff are gentle when changing, they avoid pulling faces and making negative comments about nappy contents
- Staff ensure that nappy changing is relaxed and a time to promote independence in young children.
- All children are changed in the bathroom on a changing mat.
- Nappies are disposed of hygienically in the nappy bin.
- The changing mat is wiped down with Milton after each nappy change.
- Staff will wash their hands with hot, soapy water and dry on disposable towels after each nappy change.
- All nappy changes will be recorded on our nappy sheets

Thorough cleaning of the changing surfaces after each nappy change must be carried out to keep standards of hygiene high.



Nursery

Nappy chart

Name	Date	Time	W	D	S	Sign	Co-Sign	PPE
			W	D	S			√
			W	D	S			
			W	D	S			
			W	D	S			
			W	D	S			
			W	D	S			
			W	D	S			
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			W	D	S			
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