

GOVERNOR APPLICATION FORM

SECTION A: Personal Details

Title

First Name

Surname

Address

Mobile Telephone

Home Telephone

Work Telephone

Email Address

SECTION B: Employment and Education Details

Present Employment Status

Occupation

Employer

Main Responsibilities of your Employment/Occupation

SECTION B: Employment and Education Details continued

Employment/Occupation over the last ten years that you feel may be relevant to the role of a Governor

Professional Education, Training and Qualifications

Any previous experience of working in an educational establishment or with young people

Any previous experience of being a Governor, or working in a voluntary or paid capacity which has provided you with experience relevant to being a Governor

SECTION C: Skills and Experience

Please provide details of any experience, skills, abilities and interests that you have that would help make you an effective contribution as a Governor at Walsall College. This may be from professional or voluntary work.

Profile of Knowledge and Skills

Please rate your knowledge and understanding of the following areas of particular relevance to Walsall College on a scale of 1 to 4, where:

1 = High level of knowledge and experience **2 = Good level of knowledge and experience**
3 = Limited knowledge and experience **4 = No knowledge or experience**

Strategic planning at board or senior management level
Teaching and learning at post 16
Ofsted
Work place learning or Apprenticeships
Collaborative Partnerships
Higher Education
Working within a Local Authority, LEP or Combined Authority as a manager or elected member
Developing a quality strategy
Raising standards
Monitoring performance and achievement of planned outcomes
Implementing Equality and Diversity Policies
Working with young people over the age of 14
Working with vulnerable children or adults
Special Educational Needs and Disabilities
Safeguarding and Prevent
Community involvement and volunteering
Financial Accounting
Audit and Risk Management
Managing a budget of over £500k
Estates/property/health and safety
Human Resources Management
Marketing
Information technology/information systems management
Sustainability and environmental issues
Being a Governor or Board member
Chairing a Board or Committee
Change management
Construction Engineering, Automotive, Science
Performing or Creative Arts
Sports
Hospitality or Tourism
Hair and Beauty
Childcare, Health and Social Care, Public Services
Business and Computing
Adult and Community Learning

I confirm that, having read Appendices B and C, I am willing to commit to the Nolan Principles of Public Life and that I am eligible to be considered for a position as a Governor.

Signed

Date

APPENDIX A: Equality Monitoring (optional)

Walsall College is passionate about promoting equality of opportunity and creating a working environment where diversity is recognised and celebrated and everyone has the chance to reach their full potential. Our environment is diverse in character and student population. We particularly welcome applications from candidates from Black Minority Ethnic origin and those with a disability. Safeguarding and promoting the

welfare of children and young people/vulnerable adults is at the heart of all we do.

We would therefore be grateful if you could complete the information below. This information will only be used to monitor the college's practices. It will be kept confidential and will be destroyed if you do not take up a post as a Governor.

Gender: Male Female Transgender Prefer not to say

Marital Status: Married Civil Partnership Single Prefer not to say

Age: 18-25 56-65
26-35 66+
36-45 Prefer not to say
46-55

Ethnic Origin:

White

English/Welsh/Scottish/Northern Irish/British
Irish
Gypsy/Irish Traveller
Any other

Mixed/Multiple ethnic groups:

White and Black Caribbean
White and Black African
White and Asian
Any other

Asian/Asian British:

Indian
Pakistani
Bangladeshi
Chinese
Any other

Black/African/Caribbean/Black British:

African
Caribbean
Any other

Other ethnic group:

Any other
Prefer not to say

If any other Ethnic Origin please specify:

Religion/beliefs

Christian
Jewish
Sikh
Buddhist
Muslim

Hindu
None
Other
Prefer not to say

If any other Religion/Belief please specify:

APPENDIX A: Equality Monitoring (optional)

Sexual
Orientation

Bisexual

Straight

Gay/Lesbian

Prefer not to say

The Equality Act 2010 defines disability as “a physical or mental impairment which has a substantial and long term adverse effect on a person’s ability to carry out normal day to day activities”.

Do you have a disability?

Yes

No

Prefer not to say

Please identify any special requirements or equipment which you may need:

Disclosure and Barring Service (DBS is the new title for Criminal Records Bureau (CRB))

Your appointment will be subject to an Enhanced DBS Check. When a person applies for a DBS Check to verify their suitability to work with children the Disclosure will contain details of whether they are included on List 99 and/or the Protection of Children Act (PoCA) List.

Rehabilitation of Offenders Declaration

Having a criminal conviction will not necessarily prevent you from working with us. This will depend on the nature of the position and the circumstances/ background of your offence.

Do you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?

Yes

No

If yes, please give further details:

For further information please visit www.gov.uk/dbs

APPENDIX B: The Seven Principles of Standards in Public Life

1 Selflessness

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.

2 Integrity

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

3 Objectivity

In carrying out public business, including making public appointments, awarding contracts or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

4 Accountability

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

5 Openness

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

6 Honesty

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

7 Leadership

Holders of public office should promote and support these principles by leadership and example.

APPENDIX C: Disqualifications (Extract from the Instrument and Articles of Government)

8 Persons who are ineligible to be Governors

- 8.1 No one under the age of 18 years may be a governor, except as a student governor.
- 8.2 The Clerk may not be a governor.
- 8.3 A person who is a member of staff of the institution may not be, or continue to be, a governor except as a staff member or in the capacity of Principal.
- 8.4 Paragraph 8.3 does not apply to a student who is employed by the Corporation in connection with the student's role as an officer of a students' union.
- 8.5 Subject to paragraphs (6) and (7), a person shall be disqualified from holding, or from continuing to hold, office as a governor, if that person has been adjudged to be bankrupt or is the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order or a bankruptcy restrictions undertaking within the meaning of the Insolvency Act 1986, or if that person has made a composition or arrangement with creditors, including an individual voluntary arrangement.
- 8.6 Where a person is disqualified by reason of having been adjudged bankrupt or by reason of being the subject of a bankruptcy restrictions order, an interim bankruptcy restrictions order or a bankruptcy restrictions undertaking, that disqualification shall cease:
- On that person's discharge from bankruptcy, unless the bankruptcy order has before then been annulled; or
 - If the bankruptcy order is annulled, at the date of that annulment; or
 - If the bankruptcy restrictions order is rescinded as a result of an application under section 375 of the Insolvency Act 1986, on the date so ordered by the court; or
- If the interim bankruptcy restrictions order is discharged by the court, on the date of that discharge; or
 - If the bankruptcy restrictions undertaking is annulled, at the date of that annulment.
- 8.7 Where a person is disqualified by reason of having made a composition or arrangement with creditors, including an individual voluntary arrangement, and then pays the debts in full, the disqualification shall cease on the date on which the payment is completed and in any other case it shall cease on the expiration of three years from the date on which the terms of the deed of composition, arrangement or individual voluntary arrangement are fulfilled.
- 8.8 Subject to paragraph (9), a person shall be disqualified from holding, or from continuing to hold, office as a governor if:
- Within the previous five years that person has been convicted, whether in the United Kingdom or elsewhere, of any offence and has received a sentence of imprisonment, whether suspended or not, for a period of three months or more, without the option of a fine; or
 - Within the previous twenty years that person has been convicted as set out in sub-paragraph (a) and has received a sentence of imprisonment, whether suspended or not, for a period of more than two and a half years; or
 - That person has at any time been convicted as set out in sub-paragraph (a) and has received a sentence of imprisonment, whether suspended or not, of more than five years.